

Parent/Legal Guardian Supervision Guidelines for Youth updated 1/2016

The mission of this Office and those who assist this office, are to be ambassadors for you your youth into the World of the SCA

We are here to mentor your youth and to provide fun, safe, and educational activities to enhance you and your youth's SCA experience

The policies and procedures listed below are designed from the previous Society for Creative Anachronism's Officer of Minister of Youth. There is no longer Society recognition of this specific Office. Below are the policies and procedures that have been adopted by the Kingdom of Calontir to ensure our Youth and Families are safe and there is current information as to what is to be expected for Youth and Family activities and events within our Kingdom of Calontir

The Minister of Youth Officer continues within our Kingdom to provide a safe environment for Youth and Families during Youth and Family Activities to have fun, structured, scheduled age appropriate educational activities with an emphasis of the importance of our Youth. These activities are to follow the Kingdom guidelines and policies at meetings, and or other SCA functions

To assist in educating our Populace and ease of transition into these new policies and procedures for Youth and Family Activities, a copy of this document shall be made available upon request at any and all SCA events, meetings, etc., that are

offering Youth and Family Activities

Minor/Youth: persons who have not achieved the age of legal majority in the state, province, or country in which the function is being held (generally age of 18 in most states)

Adult: persons who have achieved the age of majority in the state, province, or country in which the function is being held

Parent/legal guardian Youth Supervising Liaison: Person designated by parent/legal guardian to supervise their youth at events (adult 18 years of age or older)

Youth Officer/Youth and Family Activity Organizer/Youth and Family Activity Volunteer: Any person or persons coordinating, overseeing and or volunteering for Youth and Family activities. These policies are written for the understanding and use of Youth Officers, Youth Activity Organizers, and Youth Activity Volunteers

Parent/legal guardian/liaison- Youth Supervision Guidelines

These guidelines are intended to keep your youth safe and ensure that all who attend a SCA functions have a positive experience

- ❖ Youth 5 and under shall not be left unsupervised by parent/guardian/liaison, at any time
- ❖ Youth 10 to 6 shall be within sight/sound of parent/guardian/liaison at all times
- ❖ Youth 11 to 17 may experience event outside sight/sound guideline. Parents/legal guardian/liaison shall be aware of youth's location and are responsible for youth's welfare and actions. Youth exhibiting lewd, violent, or other severe problematic behavior, or who are diminishing the experience for others, shall be addressed and discussed with

parent/legal guardian, and may be placed under sight /sound guideline or other defined guidelines designated by event staff

- ❖ Youth under age of 18 are not considered suitable guardian/liaison for younger youth

Parent/legal guardian Supervision Responsibilities for Youth at SCA Events

- ❖ Parent/legal guardian (or temporary legal guardians as recorded on the “designated adult in charge of a minor form”) are responsible for youth brought to an event
- ❖ Parent/legal guardian may designate an adult supervising liaison for their youth. This adult/liaison is to be specifically designated and shall supervise the youth under the direction of the parent/legal guardian while at an event. (adult 18 years of age or older)
- ❖ Parents/guardians should be aware of their youth’s location and activities **at all times** while attending SCA functions
- ❖ Parents must not expect other adults not specifically designated to supervise or control minors who are wandering unaccompanied at events
- ❖ There shall be a Youth and Family Social area at Kingdom Level events
 - Table and chairs with items to entertain youth and families (ie. Coloring pages, toys, games)
 - This area is for the convenience of Youth and Families
 - There will be no event staff to supervise youth
 - Parent/guardian supervision expectations shall be posted in this area
- ❖ Youth below the age of 5 shall not be left unsupervised by the parent/legal guardian at SCA functions, including but not limited to planned youth activities
- ❖ Sight and Sound" rule is in effect at **all** SCA functions
 - Generally, this states that youth less than 10 years old should be in eyesight/earshot of the parent/legal guardian or liaison specifically designated by parent/legal guardian
 - As a guideline, it is suggested that youth are supervised and not be allowed to wander freely at official events (to include demos, meetings, etc.)
 - If a youth is in the care of an adult designated liaison, youth should be checked on periodically by the parent/guardian to ensure their safety and suitable behavior
 - Minors are not considered suitable supervisors/ liaison for younger youth
- ❖ **Parents should be cautious**
 - When offered activities away from events that are not SCA sponsored or don’t meet with above guidelines
 - Unofficial activities are not regulated or mandated by the SCA, and thus, are not protected by waivers or regulations
- ❖ Minister of Youth Officers or other adults supervising youth and family activities have no authority to discipline or restrain youth other than their own, unless the youth is in immediate danger of hurting themselves or others
- ❖ Parents and youth must follow rules as an attendant to participating in activities and or events
 - These policies must be made available to parents/guardians upon request. (having a copy at gate is preferred Youth and Family Activity Organizer should have a copy available where activities are being held)
- ❖ Minister of Youth Officers/volunteers are not responsible for youth who leave activities unsupervised
- ❖ Minister of Youth Officers/volunteers will not be held responsible for correcting the conduct of youth attending activities
 - Youth exhibiting lewd, violent, or other severe problematic behavior shall be returned to parent/guardian immediately by the MOY officer/Organizer and Event Steward/Local Seneschal
 - The event steward, or seneschal shall be notified of the problem immediately and be present when youth is returned to parent/legal guardian, if such actions are to be taken
 - If this action is to be taken, youth can be required to remain with parent/guardian for the remainder of the event

- ❖ All Youth and Family Activities shall follow the Two-Deep Leadership model of supervision.
 - There shall be a minimum of one warranted officer within sight or preferably overseeing the Youth and Family activity, with a minimum of two other adults for supervision and assistance at each Youth and Family activity
 - Two-Deep Leadership model of supervision : “For all organized SCA functions for minors, a minimum of two adults (persons who have achieved the age of majority in the state, province, or country in which the function is being held), unrelated to one another by blood or marriage, must be present. This policy does not relieve parents or guardians from their primary responsibility for the welfare of their youth. This policy is not subject to granting of variance or 'grandfathering' of existing activities.”
 - This means 3 adults in total. A warranted officer responsible for oversight of scheduled activity with two volunteers. One of which must have a current SCA background check. A background checked individual must be present at all times during scheduled activity.
- ❖ Youth Officers/volunteers shall NOT accompany any youth into the bathroom
 - Groups of youth may be escorted to the facilities by the officer
- ❖ Youth who are ill must remain in the care of their parent/guardian
 - They shall not attend Youth and Family activities
- ❖ Youth with communicable disease/ or parasite (ie .chicken pox, Pink eye, lice, etc.), shall not attend youth and family activities. They must remain in the care of their parent/guardian
- ❖ **Parents/Legal Guardians should be cautious**
 - When offered activities away from events that are not SCA sponsored or don't meet with above guidelines
 - Unofficial activities are not regulated or mandated by the SCA, and thus, are not protected by waivers or regulations
 - Your Youth is important to us, so please, keep them safe, as we, the staff cannot oversee everything that is influencing your youth and everything they are experiencing
 - Our goal is to provide your youth with a safe environment during planned youth and family activities

Waivers and Parental Consent Forms

- ❖ Minors may not attend SCA events alone
 - **Parent of non member youth**
 - Minor Consent to Participate [\(add blank form link\)](#)
 - Minor's consent to participate and hold harmless agreement [\(add blank form link\)](#)
 - **Non Parent/ Guardian of youth**
 - Minor Consent to Participate and Hold Harmless Agreement [\(add blank form link\)](#)
 - A designated adult in charge of a minor" form (temporary guardianship) allows a responsible adult to act for the parent on behalf of the youth. In Calontir this form must be signed by the parent and notarized
 - Minor Medical and Temporary Guardianship Form – must be notarized – [\(add blank form\)](#)
 - This form allows medical treatment to be provided in the event of an emergency